



UPDATED 8/30/20

Stay Healthy & Safe Policies for COVID 19

Dear Weekend Participants,

With the help of the CDC, the American Camp Association, State of Michigan, and the Association of Camp Nurses we have put together procedures to help us successfully operate our weekend! With these adaptations and your help we can do it safely! To make it work we will simplify our schedule, limit our numbers, and do as many of our programs as we can do outdoors. We will spread out in as many cabins as possible to reduce contact between participants that do not live or spend time with one another.

Rules, recommendations, and our adaptations to meet COVID guidelines:

Rule/Recommendation: Gatherings of no more than 10 people indoors and ½ capacity of dining hall while food is being consumed.

- Our activities will be done outdoors when possible with people wearing masks when closer than 6 feet apart.
- Indoor classes will be held to only 10 people staying 6 feet apart and masks will need to be worn when moving around the room and when closer than 6 feet apart.
- Our food service will be served in a COVID correct cafeteria style. We will stay 6 feet apart, wearing our mask as the kitchen staff serves you as you point out what you would like through our plastic screen.
- We ask everyone to utilize our hand-washing/hand sanitizer stations in key areas of camp.
- We will try and limit the number of staff, volunteers or instructors interacting with you.
- We will put time in between classes for us to sanitize and refresh the rooms.
- The cabins will be sanitized and almost all have had a three days period with no one staying in them.

We ask you to follow best practices for the COVID process at camp and at home starting 2 weeks before camp. We recommend checking your temperature before leaving for camp.

We hope you can feel confident in our preparedness, but **we cannot guarantee** that there is no risk of COVID-19 and by attending you agree to do your part by following directives and not to hold Camp Cavell responsible if an outbreak should occur.

If you have questions or concerns, please don't hesitate to call or email us at 810-359-2267 or email office@campcavell.org

Stay safe & well,

A handwritten signature in black ink that reads "Jill Laidlaw". The signature is written in a cursive, flowing style.

Jill Laidlaw, Executive Director



UPDATED 9/16/20

Our #1 Priority is the Health and Safety of our Participants, Volunteers, & Staff!

Weekend Camps COVID-19 Procedures - 2020

Groupings & Personal Belongings

We will try and arrange for each household group to have their own cabin with a bathroom. We ask that you not share material, belongings, or supplies with others.

Daily Operating Procedures & Temperature Checks

Everyone will be asked COVID-19 health questions and receive temperature checks at camp at check-in and each morning at breakfast. Anyone with a temperature of 100.4+ degrees, will not be allowed at camp for everyone's safety.

Screening Questions upon Arrival

You will not be permitted to attend camp if you have tested positive for COVID-19 or has a pending result.

Questions that will be asked each day.

- Has the participant/staff had a temperature of 100.4 or greater in the last 24 hours?
- Has the participant/staff been fever-free without the assistance of an antipyretic (e.g. Tylenol) for the last 24 hours?
- Has the participant/staff experienced shortness of breath in the last 48 hours?
- Has the participant/staff experienced a new or worsening cough or persistent sore throat?
- Has the participant/staff experienced loss of taste or smell?
- Out of an abundance of caution for everyone's health and safety, we ask your permission to take participant/staff's temperature.

Face-coverings

Staff members will wear cloth face-coverings when they greet you. They will also be masked when they are in an enclosed area, closer than 6' to anyone, managing food operations or disinfecting. If outdoors, or in active play, a face-covering can be removed with 6' of distance observed. Camp Cavell's COVID-19 Policy will require face protection to be worn at certain times when there is less than 6' of distance or inside a main building.

Personal Items

To separate and keep everyone safer, everyone should bring:

- Two clean masks or other types of face-coverings and a bottle of hand sanitizer.
- Small sack or backpack to carry your personal belongings.
- Refillable water bottle. *(We will not use water fountains)*
- You will be required to keep personal belongings in your cabin or away from others.

Arrival & Departure

We are doing our best to manage the arrival process to a point where all questions, payments, and all paperwork needs are to be taken care of prior to coming to camp. The more you can do within your Camp Account is helpful and reduces staff contacts.

- All payments must be paid prior to camp unless approved by the camp director.
- You will be greeted at your car or entrance of the registration area to have temperature checked.

Program

Equipment will be sanitized using the guidelines and/or not be in use for the recommended time for safe use. Where possible you will have your own supplies for activities. Contact from other staff and instructors who are not part of the you will be limited and they will take higher precautions when working with the group.

- Everyone is asked to wash hands or use hand sanitizer throughout the activity or day when needed.
- Activities that have more than one household participating will be done in a creative way to have the group interact with a 6' minimum interactive distance.

Meals & Snacks

Meals will be prepared and served COVID-19 correct cafeteria-style by staff utilizing face protection and gloves and adhering to Servsafe and other suggested protocols. We will eat meals in the dining room with assigned seating 6 feet apart.

Healthy Hand Hygiene

Hand-washing and sanitation will become part of our weekend schedule. It has always been important, but it will now be required at many crucial points throughout the day.

- Hand-washing with soap and water for at least 20 seconds before and after all activities and eating.
- Implement respiratory hygiene:
 - Cover coughs and sneezes with tissues or the corner of the elbow
 - Dispose of soiled tissues immediately after use.
 - Wash or sanitize hands after handling contaminated material.

Sanitation

We will have a staff member responsible for daily sanitation in each area. This includes wiping down surfaces, door handles, toys, equipment, tables, and chairs with disinfectant spray/wipes before use by another person. We have been in consultation with Gordon Food Service and have been advised on the best solutions to our sanitation needs.

Social Behavior

We have set up the best system we can to make camp enjoyable while following our guidelines. If you are unable to attempt to comply with the following additional rules you will be asked to leave.

Social distancing guidelines

- Invasion of other's personal space
- Inappropriate use of other's items
- Not following sanitation requirements
- Any behavior that is not and will not be tolerated given the safety guidelines

Our procedures and practices will be continually updated as new practices and information become available. If you need more details about Camp Cavell's COVID-19 procedures please contact Jill Laidlaw our Executive Director. If at any time, The State of Michigan, or Camp Cavell decides to shut down the camp, you will be asked to leave camp property.

Thank you for working with us as we create a safer, healthy environment here at Camp Cavell!